

**MINUTES** of ALL PURPOSES COMMITTEE meeting of 15 October 2024 at CBTC East Terrace, Euxton.

Councillors present:

Cllr A Oddy (Chair)

Cllr K Reed

Cllr I Hamer

Cllr B Williamson

Cllr E Jones (Vice Chair)

Cllr J Williamson

Officers present: D Platt

Public: 0

1. Election of Chair

**Resolved:** Cllr Oddy was elected as Chair.

2. Election of Vice Chair

**Resolved:** Cllr Jones was elected as Chair.

3. Apologies

Cllrs V Thornhill.

4. Public participation

5. Minutes of the last Committee meeting

**Resolved:** Minutes from the meetings held on 13 March 2024 were agreed and signed as a correct record.

6. Project updates on:

- Pavement sweeper/vacuum machine

Presently there is a resource/manpower question, which Personnel Committee is considering before being able to move forward with this project.

- Flower bed locations and Heritage 'Euxton' signs

Signs all delivered and two bed positions have permissions so just awaiting installation.

- Seat on Euxton Lane update

The seat has been in place since a day or two after the last meeting, people have been seen using it.

- Greenside Parking project

Still waiting on Chorley Council to progress this project.

7. Christmas – proposed torch project, consider options and prices to decide

**Resolved:** Committee agreed to order 100 blue torches for £271+ vat and delivery.

8. Grant applications to consider and decide:

a. Euxton St Mary's Primary School

**Resolved:** Committee agreed a grant for £100, as requested.

b. Euxton Methodist Church roof appeal

**Resolved:** Committee agreed a grant for £2,500, as requested.

c. Euxton PC Mothers' Union

**Resolved:** Committee agreed a grant for £250, as requested.

d. Buckshaw Scouts

**Resolved:** Committee agreed a grant for £500, as requested.

9. Speed Indicator Devices – review and consider new site report & costs

Members discussed the two locations, the cost of a new device and that one is already in storage.

**Resolved:** Committee agreed the new site on Runshaw Lane and to purchase a new SPID device at the cost of £2,250; the adjusted site on the A49 and to have re-erected the SPID in storage, and the costs for LCC to site these two devices.

Query to LCC, can 2 be placed on one pole, or can one be turned occasionally to face the other direction.

10. Finance System – consider report and recommendation

**Resolved:** Committee agreed to move the Finance system to the Scribe software when it is possible to do so, there would be a time period of the systems running together, cost for Scribe is £660 per annum, plus an element of training at the beginning.

11. Review of the Website/email provider and service and discussion on moving to a .gov domain

Members reviewed the site Council presently has, the service and all the elements connected such as the emails. The current providers service has been very good and they provide additional free services and evolve with the parish council sector. The future urging to move to a .gov.uk email was discussed.

**Resolved:** Committee agreed to continue with the current provide, to migrate to a .gov.uk website and emails when this is possible. The increase in costs is minimal and at most, with a full complement of Councillors is under £100 per annum.

It was suggested that a footer be designed and implemented on every .gov.uk councillor email.

12. Budget setting for 2024/2026

Budget headings and amounts were discussed, see appendix 1.

13. Any other items which need attention or research

No items.

14. Date for next meeting

Suggested for Jan/February 2025 time.

Chairman closed the meeting.

## Appendix 1

**ALL PURPOSES COMMITTEE**

	Precept 2025/2026
4090 Communications	6000
4250 Grants	6000
4260 Christmas Celebrations	2500
4300 Euxton Gala	1500
4310 Road Safety/SPID	1000
4340 Community Engagement	2500
4350 ECO/Trees/Footways/Cycleways	10000
4380 Heritage Projects	1000
4390 Defibrillator Maintenance/consumables	1200
4410 Major events (eg. Coronation)	1000
4581 War Memorial	500
4510 Gardens/Planting/Competitions	2500
4540 All Purpose Committee	3000
4585 Street Machines	2000
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